

**FEDERAL ROADS MAINTENANCE AGENCY (FERMA).**

**HEADQUARTERS**

**Plot 163, Aminu Kano Crescent, Wuse II – ABUJA**

**REQUEST FOR EXPRESSIONS OF INTEREST FOR THE SELECTION OF CONSULTANT (PHASE IV))**

**INTRODUCTION:**

The Federal Roads Maintenance Agency (FERMA) is desirous of engaging Consultants for the execution of consultancy services as provided in the 2019 Appropriation Act. In line with provisions of the Public Procurement Act 2007, FERMA hereby invites suitably qualified consultants with good track records to express interest in the under listed projects.

**SCOPE OF WORKS;**

1. **The Scope of works for Package I**

The scope of works include but not limited to training and empowerment of youths on installations, repairs and maintenance of solar panels and accessories.

1. **The scope of works for Package II**

The scope of works include but not limited to capacity building, deployment of road asset management, route condition survey and PPP project preparation.

1. **The scope of works for Package III**

The scope of works include but not limited to training of Agency’s staff and laboratory personnel on the use of MT-scan-T3 and pqi 380, sdg 200 non-nuclear pavement test for asphalt test, soil test, concrete test and upgrade.

1. **The scope of works for Package IV**

The scope of works include but not limited to training of laboratory personnel and the use of gabion & geotextile mattress to control erosion.

1. **The scope of works for Package V**

The scope of works include but not limited to design and develop a software that will enable the agency establish an electronic library that will be accessible to all staff of the agency and training, road survey, data collection and analysis.

**REQUEST FOR EXPRESSIONS OF INTEREST FOR THE SELECTION OF CONSULTANT**

**LIST OF PROJECTS**

**Package I: Electrical**

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| **LOT** | **PROJECT DESCRIPTION** | **LOCATION** | **CONTRACT NO:** |
| 1 | TRAINING AND EMPOWERMENT OF YOUTHS ON SOLAR PANEL INSTALLATION IN ANAMBRA NORTH SENATORIAL DISTRICT, ANAMBRA STATE | ANAMBRA | ES/ELECT/19-09 |

**Package II: Multi-lateral & Special Duties.**

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| **LOT** | **PROJECT DESCRIPTION** | **LOCATION** | **CONTRACT NO:** |
| 1 | CAPACITY BUILDING IN ROAD ASSET MANAGEMENT SYSTEMS | FCT/NATIONWIDE | MSD/19-01 |
| 2 | PPP PROJECT PREPARATION | FCT/NATIONWIDE | MSD/19-02 |
| 3 | DEPLOYMENT OF ROAD ASSET MANAGEMENT SYSTEM | FCT/NATIONWIDE | MSD/19-03 |
| 4 | ANNUAL ROAD CONDITION SURVEY USING STATE-OF-ART TECHNOLOGY | FCT/NATIONWIDE | MSD/19-04 |

**Package III: RMMS**

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| --- | --- | --- | --- |
| **LOT** | **PROJECT DESCRIPTION** | **LOCATION** | **CONTRACT NO:** |
| 1 | TRAINING AND UPGRADE ON MIT-SCAN-T3 FOR ENGINEERS IN THE FIELD OFFICES | FIELD OFFICES | RMMS/19-01 |

**Package IV: Research & Development.**

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| **LOT** | **PROJECT DESCRIPTION** | **LOCATION** | **CONTRACT NO:** |
| 1 | TRAINING OF LABORATORY PERSONNEL IN ZONAL LABORATORIES AND FERMA DESIGN, RESEARCH AND DEVELOPMENT LABORATORY, KUJE. | FCT/ZONAL FIELD OFFICES | ES/RD/19-01 |
| 2 | PILOT STUDY ON THE USE OF GABION AND GEOTEXTILE MATTRESS TO CONTROL EROSION MENACE IN ZONES. | ZONAL OFFICES | ES/RD/19-02 |

**Package V: ICT**

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| **LOT** | **PROJECT DESCRIPTION** | **LOCATION** | **CONTRACT NO:** |
| 1 | IMPLEMENTATION OF E-LIBRARY | HQ | RMMS/ICT/19-07 |
| 2 | BI-ANNUAL ROUTE CONDITION SURVEY TO POPULATE THE GIS SYSTEM AND PURCHASE OF EQUIPMENT | NATIONWIDE | RMMS/ICT/19-08 |

**ELIGIBILITY CRITERIA**

Prospective bidders must possess the following eligibility criteria to be able to participate in the bidding process:

1. Colour copy of evidence of incorporation with Corporate Affairs Commission (CAC) as a Limited/Public Liability Company including copy of certified Memorandum and Articles of Association as well as forms CAC 2 and CAC 7.
2. Colour copy of Company Tax Clearance Certificate for the last three (3) years (2016, 2017 & 2018) valid till 31st December **2019.**
3. Colour copy of evidence of current Pension Compliance Certificate valid till 31st December, **2019.**
4. Colour copy of current ITF (Industrial Training Fund) compliance certificate valid till 31st December **2019**.
5. Colour copy of NSITF Compensation Act Compliance Certificate valid till 31st December **2019.**
6. Evidence of registration on the National Database of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) issued by BPP valid till 31st January, **2020.**
7. A sworn affidavit dated not earlier than **29th July, 2019** indicating that all documents submitted are genuine and verifiable.
8. A sworn affidavit dated not earlier than **29th July, 2019** that none of the directors nor the Company itself has been convicted of any criminal offence in any country including financial impropriety.
9. A sworn affidavit dated not earlier than **29th July, 2019** that the bidder is not in receivership, the subject of any form of winding up petition or proceeding
10. Inclusion of verifiable evidence of plant and equipment with proof of ownership or lease agreemen**t** and technology capacity relevant to the project.
11. Inclusion of verifiable list of previous similar works compared to the proposed projects successfully carried out within the last three (3) years with names of client, evidence of award letter(s), Last Interim Certificate of valuation for project or job completion certificate.
12. Evidence of successful investment and or involvement in road engineering robotics and technical competence in road maintenance management in the last three (3) years
13. Company profile including organizational structure, key professional staff with their names, telephone numbers, emails address, responsibilities, designation, years of experience at least two (2) of which must be a registered member with their professional body as it relates to the proposed projects including 2019 Practicing License.(i.e COREN, ACEN, IMC, NISLT, etc)
14. Audited annual financial report of the company for the last three years (2016, 2017 and 2018)
15. Evidence of financial strength, credit worthiness to the tune of not less than N15m/bank reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project in addition to evidence of a turnover of at least N10m in the last three years (2016, 2017 and 2018).
16. The offer must be properly signed.
17. All bids must be submitted in English language.

**SUBMISSION/OPENING OF EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICES:**

Interested bidders are to submit their bid(s) for each of the Lot(s) desired in two (2) hard copies. The bid should be clearly marked “Expression of Interest Original” at the bottom right hand corner of the first envelope and the second clearly marked “copy” at the bottom Left hand corner. Each of bid for Expression of Interest (EoI) must be packaged separately in sealed envelopes and put the two sealed envelopes together in a bigger sealed envelope and addressed to:

**THE MANAGING DIRECTOR,**

**FEDERAL ROADS MAINTENANCE AGENCY,**

**PLOT 163, AMINU KANO CRESCENT,**

**WUSE II, ABUJA.**

***ATTENTION:***

***DIRECTOR (PROCUREMENT)***

and clearly marked on the top left hand corner ‘**’CONFIDENTIAL’’** and top right hand corner “**TENDER FOR\_\_\_\_\_\_\_** (indicate Lot No./*Project Description/Contract No.)***\_\_\_\_\_\_\_\_\_”**.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and hand delivered not later than **12 noon on Thursday,** **15th August 2019**,to the Office of the Deputy Director (Procurement), FERMA Headquarters Annex Building, No. 7 Eldoret Close, Off Aminu Kano Crescent, Wuse II-Abuja. Ground Floor, Room GF 003.

All Bids will be publicly opened immediately following the deadline for the submission of bids at **12:00 noon on Thursday, 15th August 2019** at the **FERMA Conference Room, 2nd floor FERMA Headquarters, Plot 163, Aminu Kano Crescent, Wuse II,Abuja**. The Federal Roads Maintenance Agency will not be held liable for misplaced or wrongly submitted bids.

The Representatives of Companies that submitted bids, Representatives of Professional Bodies and the Civil Societies are invited to witness the bid opening exercise.

***Please note that:***

1. All Services will not attract Bid Security.
2. All Expression of Interest (EOI) does not require Tender fe**e.**
3. The Services may not attract advance payment.
4. All Procurements attract a minimum guarantee as specified in the Request for Expression of Interest.
5. Consultants who have worked for the Agency and have history of abandonment, termination and/or lack capacity need not apply.
6. Only correctly addressed bids will be received.
7. All documents for submission must be transmitted with a Covering/Forwarding Letter under the Company/Firm Letter headed paper bearing amongst others, the registration Number (RC) as Issued by the Corporate Affairs Commission (CAC),Contact Address (not P.O.Box), Telephone Numbers (Preferable GSM Number) and E-Mail Address. The letter headed paper must bear the names and nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the company.
8. The Agency shall carry out Due Diligence on the companies to verify claims included in their submissions.
9. The Agency will not enter into unnecessary correspondence with any Consultants except when deemed fit and in the interest of the bid.
10. All costs incurred by any Company in respect of this advertisement are at her own expense and the Agency shall not entertain any claim whatsoever in this regard.
11. The Agency reserves the right to verify any claim made by any of the Bidders.
12. The Agency reserves the right to suspend or cancel the bidding process at any stage if and when the need arises in line with Section 28 of the Public Procurement Act 2007.
13. Late submissions will be rejected.
14. Only short-listed firms will be contacted

***NON ADHERENCE TO ANY OF THE INSTRUCTIONS ABOVE ATTRACTS AUTOMATIC DISQUALIFICATION***

Signed:

**MANAGEMENT**